



FUNDING GUIDELINES OF THE EMERGENCY FUND FOR MUSIC STUDENTS BY THE ERNST VON SIEMENS MUSIC FOUNDATION

§1 Objective

- (1) The fund aims to support regular music students at Anton Bruckner Private University who are facing acute financial hardship due to the COVID19 pandemic and the impact of the subsequent official decree according to §15 of the Epidemics Act.

§2 Conditions and required documents

- (1) Only music students enrolled at Anton Bruckner Private University receive support – regardless of nationality.
- (2) Only applications including all required documents as defined in §2 (3) are processed. Missing documents may be submitted at a later point in time in duly justified cases only.
- (3)
- (4) In any case, applications must include:
 - a. valid confirmation of enrolment at Anton Bruckner Private University
 - b. a completed application form including data privacy statement and declaration of consent.
 - c. complete list of bank statements including all used accounts incl. current balance (according to application form)

§ 3 Funding criteria

- (1) The onetime funding for the winter semester 2020 is based on:
 - a. social/financial need
 - b. loss of earnings
 - c. individual living expenses
 - d. amount of the applicant's individual assets
 - e. the emergency fund's available resources

§ 4 Procedure

- (1) The application for a scholarship is only possible within the submission period, from 14 September to 23 October 2020.
- (2) Application documents must be submitted via e-mail to notfalltopf@bruckneruni.at (no exceptions).
- (3) Students are urged to send their applications from their *@student.bruckneruni.at* address.
- (4) Applications will be processed as soon as possible after the application deadline.
- (5) If support is granted, payment of the amount is made by transfer in November 2020.
- (6) Applicants are informed of the decision (approval or rejection) and the financial amount via e-mail.
- (7) There is no legal claim to support. The decision is at the discretion of the awards committee.

§ 5 Awards committee

- (1) Applications are processed by an awards committee. It consists of two members of the scholarships committee, one member of the executive board and one member of the student council.
- (2) The awards committee assesses eligibility based on the documents submitted. If confirmed, the individual amount of payment must be calculated applying standardized criteria. If a candidate is not eligible, application must be rejected.
- (3) The awards committee decides by simple majority and records its decisions in writing.
- (4) The awards committee can carry out its activities (including votes) via telephone or video conferencing, or face-to-face-meetings.
- (5) The awards committee member appointed by the student council cannot apply for the basic support provided by the emergency fund.

§ 6 Emergency fund

- (1) The Ernst von Siemens Music Foundation provides this emergency funding in response to the Covid 19 pandemic for music students at the Anton Bruckner Private University.
- (2) Earmarked donations must be handled responsibly and effectively. If funds are not exhausted, they must be used for a similar purpose.

§ 7 Handling of personal data

- (1) All personal data and documents are handled with utmost care and confidentiality.
- (2) Access to application documents is exclusive to members of the awards committee and responsible administrative staff. Legal duty of supervision remains unaffected.
- (3) Personal data and documents will not be passed on to third parties under any circumstances.
- (4) Personal data and documents are only used for processing applications and calculating amounts.
- (5) Your data is being processed only as long as required for the fulfilment of the contractual obligations (in any case, as long as resources are distributed from the emergency fund). Your personal data is stored for the duration of your enrolment at Anton Bruckner Private University.

§ 8 Amendments

Amendments to this guideline require ordinary resolution by the executive board of Anton Bruckner Private University.

§ 9 Entry into force

This guideline enters into force as from 1 September 2020.